

ALCOHOL SERVICE POLICY

Service practices in licenced venues in the Province of Ontario are prescribed in regulations set out in the Liquor Licence Act of Ontario. To this end all licenced facilities will serve alcohol in a manner which does not violate these regulations.

In addition the University of Guelph, Kemptville Campus, in an attempt to reduce risk and create responsible drinking practices has prescribed certain service practices that go beyond the limits imposed by the Liquor Licence Act for their facilities serving alcohol on campus. Kemptville College Pubs have a designated area for underage students and a separate controlled area for those who choose to purchase and drink alcohol. Only patrons of legal age are permitted in the controlled area. The following is an outline of these service practices.

- * Entrance to the Student Pub will be controlled by door staff who will check identification. Those students 19 years of age will be given a wrist band or stamped accordingly. Only those with a wrist band may enter the wet designated section of the Pub and again may be asked for I.D. by the door staff in that area.
- * Hosts will be asked to sign in guests; there will be a maximum of two guests per host.
- * Bartenders may check for I.D. if they suspect you are underage - regardless of whether or not you have a band on.
- * Bar service permits only two drinks per order
- * No drink will be served in containers that hold only 1 ounce of product. (NO Shooters)
- * No drink of spirits will contain more than 1 ounce of alcohol.
- * No last call.
- * Food will be made available.
- * All staff involved in the service of alcoholic beverages must be Smart Serve trained.
- * A list of banned individuals will be provided to all on campus venues and Security.
- * Discipline Guidelines (Appendix A) - form part of the operating policy for on campus licenced facilities.
- * Student Pubs are designated non-smoking events. There are no in / out privileges for smokers, and smoking is not permitted within 3 m. of any building.
- * If a student leaves Pub, there will be no re-entry for ANY reason.
- * "Of age" students who receive a wrist band MUST have the band removed by staff upon departure. Students are subject to a fine and pub ban if the wrist band has been lost, damaged or removed prior to this

APPENDIX A

DISCIPLINARY GUIDELINES

FOR FACILITIES LICENCED UNDER THE LIQUOR LICENCE ACT AND OPERATED BY THE UNIVERSITY OF GUELPH, KEMPTVILLE CAMPUS

The University of Guelph, Kemptville Campus recognizes the unique social needs of a campus community and has attempted to provide an environment where these needs can reasonably be met. In this regard,

provision for the sale and service of alcoholic beverages on campus is a privilege accorded only to the extent that there is compliance with all internal rules, regulations and statutory requirements.

The Campus's goals with respect to alcohol use are derived from its commitment to development of self-responsibility and respect for others. While the Campus is concerned for the welfare of its members, alcohol use is primarily the responsibility of individuals.

All Kemptville Campus community members have an obligation to use alcohol responsibly and legally. Under the University of Guelph guidelines we will:

1. Promote self-responsibility in the use of alcohol;
2. Discourage high-risk alcohol related practices through appropriate policies and procedures in the areas of prevention, intervention and discipline;
3. Respect the needs of those who are non-drinkers or underage;
4. Support the law in the administration of and access to alcohol on campus;
5. Discourage financial dependence on alcohol-related special events both on and off campus by college clubs and committees.

The University of Guelph, Kemptville Campus operates facilities under the Liquor Licence Act of Ontario to serve alcoholic beverages to the University of Guelph community and their guests.

Guidelines have been established and disciplinary action will be taken against person contravening the Liquor Licence Act or Campus Liquor Policies while present or attempting to gain access to any Campus licenced establishments.

The sound judgment of management and staff will be honoured and each behavioral problem, while in the facility, will be dealt with on an individual basis.

The following guidelines are to be followed in each facility and revisions will be made as required. All reference to LLA refer to the Liquor License Act 1990 as amended July 31, 1977

RESPONSIBILITIES:

1. Pub Committee and Pub Designates are to ensure that Campus policies, procedures and rules are followed.
2. Pub Security and Bar Staff are to ensure that Campus policies, procedures and rules are followed, and monitor them.
3. University of Guelph, Kemptville Campus supports Student Council regarding the above.

Infractions

taken:

Actions(s) to be

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| 1. Impaired and / or intoxicated | <ul style="list-style-type: none"> a. refuse admittance or remove from pub b. call campus security |
| 2. Using false ID | <ul style="list-style-type: none"> a. refuse admittance or remove from pub b. Identification used will be confiscated and turned over to the proper authorities b. suspend from the next pub d. fine student \$100 * |
| 3. Did not pay entrance fee | <ul style="list-style-type: none"> a. remove from pub b. suspend from the next pub |
| 4. Helping others to sneak in | <ul style="list-style-type: none"> a. remove from pub b. suspend from next pub |
| 5. Bringing in alcohol or helping to bring in alcohol | <ul style="list-style-type: none"> a. confiscate beverage b. refuse admittance or remove from pub c. suspend form the next 2 pubs d. fine student \$100 * |
| 6. Signed in guest causes problems or damages | <ul style="list-style-type: none"> a. remove from pub b. suspend from the next pub c. student that signs the guest in is financially responsible for all damages |
| 7. Involved in a fight | <ul style="list-style-type: none"> a. remove from pub b. call campus security c. suspend for up to 3 pubs |
| 8. Instigating a fight | <ul style="list-style-type: none"> a. remove from pub b. call campus security c. suspend for up to 5 pubs d. fine student \$100* |
| 9. Causing a disturbance | <ul style="list-style-type: none"> (see examples below) a. remove from pub b. call campus security c. suspend from the next pub d. subject to clean up fee of \$50 |
| 10. Causing damages to facilities | <ul style="list-style-type: none"> a. remove from pub b. suspend for up to 5 pubs based on damages c. charge for damages |
| 11. Drinking underage

allowed in any pubs until reaching 19 years | <ul style="list-style-type: none"> a. confiscate beverage b. remove from pub c. suspend from the next 5 pubs AND the student will not be allowed in any pubs until reaching 19 years d. fine student \$100 * |

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| 12. Assisting an underage student to obtain a drink | a. remove from pub
b. suspend from the next 3 pubs
c. fine student \$100* |
| 13. Any of the above infractions when the student is cut off | penalties
a. add on additional pub to above |
| 14. Failure to provide I.D. when requested | a. remove from pub |
| 15. Hold, offer for sale, distribute or consume a narcotic as defined in the Narcotic Control Act (Canada), on the premises | a. remove from pub
b. call campus security
c. suspend from the next 5 pubs
d. fine student \$500 * |
| 16. Attempt to re-enter the premises on the same day he / she is requested to leave | a. remove from pub
b. call campus security
c. suspend from the next 5 pubs |
| 17. Smoking in a building | a. remove from pub
b.
suspend from next pub
c. fine \$500 * |
| 18. Being on wet side after being cut off | a. remove from pub
b.
suspend from next pub |
| 19. Obtaining a band when underage | a. remove from pub
b.
suspend from 3 pubs
c. fine \$25* |
| 20 Leaving pub without wrist band on and intact | a. remove from pub
b.
suspend from next pub
c. fine \$25* |

Some examples of disturbances:

- over intoxication
- violent, riotous, quarrelsome behaviour
- obnoxious behaviour, gestures or profanities
- harassing or intimidating patrons or staff
- arguing with the security guards, bartenders, door staff and student council members
- overturning or banging furniture
- standing, dancing, or jumping on tables, chairs or other furniture
- relocating furniture to un-authorized areas or outside
- refusing to leave when asked to do so

- going up on the stage or other prohibited areas as designated
- interfering with the disc jockey's operation
- tampering with lights, power, alarms, etc
- refuses to cooperate in the event of a fire or other emergency
- vomiting, urinating or defecating

*** Fines payable at the Administration Office. Students with outstanding pub fines will not be allowing in the pubs until such time as the fine has been paid.**